



## Requirements and available options at the time of the transfer:



Please look through the information and determine which option you can complete:

Transfer to PAR via fax: You need not appear in person if you meet <u>all</u> of the following requirements:	Check it off if this applies to you.
I am currently an <u>Active</u> REALTOR® member at another local association:	
I currently have Active access to MLS – or I do not want Access to MLS	
I am staying with the same company / brokerage as the other association has me listed with:	
I can/must include proof of 2005-2008 Code of Ethics requirement completion with submission of transferring paperwork:	
If I am not the Designated REALTOR®, then my current Designated REALTOR® is already a member of PAR or the required membership forms for him/her to join are included with my transfer paperwork:	
I have read and understand the Dues Receipt, and completed it with my signature.	
<b>Required paperwork to fax in all at once: Everything must be included or the application will be rejected. No exceptions will be granted. PAR <u>will not</u> hold paperwork for any period of time.</b>	Check it off
<u>Completed REALTOR® or Designated REALTOR® (DR) Transfer Pak</u>	
Proof of the 2005-2008 Code of Ethics requirement is included.	
If DR is not already a member – then a completed DR Pak is included in my fax.	
<b>Fax your completed paperwork to 602-246-1512. Payment is due at the time of transferring.</b>	

Transfer to PAR in person: If any of the below statements applies to you, then you must appear in person at the PAR office to join with picture ID.	Check it off if this applies to you.
I am not currently an <u>Active</u> REALTOR® member at another local association:	
I currently have No Access to MLS – or MLS is Inactive – and I want to establish MLS access	
I am changing companies or brokerages at the same time of my transfer:	
I have not yet completed the 2005-2008 Code of Ethics or do not have copy of the completion.	
My Designated REALTOR® is not currently a member of PAR and I do not have the required membership forms for him/her to join:	
<b>Required information/paperwork to complete and bring with you at the time of your visit: If any information/paperwork is not completed – it can delay the process. Please allow at least 1 hour. PAR <u>will not</u> hold paperwork for any period of time.</b>	Check it off
<u>Completed REALTOR® or Designated REALTOR® (DR) Pak</u>	
Must provide Picture ID (i.e. drivers license / state I.D.)	
Please Note: You must arrive no later than 4:00 pm – if you need to establish a Supra Key – then arrive no later than 3:30 pm.	
Proof of the 2005-2008 Code of Ethics requirement is included.	
Payment is due at the time or transferring.	



Transferring refers to REALTORS® and Designated REALTORS® with an Office that is currently active with another Phoenix Valley Metro local Association at the time of the transfer.

Phoenix Association of REALTORS®  
2009 Board Dues and Fee Schedule For :

## Transferring Designated REALTOR®

➤ PAR 2009 Board Dues

2009 PAR Dues	Nov24, 2008 – Feb 28, 2009
App Fe	000
NAR	80.00
NAR Pub	35.00
AAR	150.00
PAR	100.00
<b>Total to PAR</b>	<b>365.00</b>

These are yearly dues (Jan thru Dec). PAR Dues and PAR Office MLS fees (below) can be combined on one payment: Payable to PAR

## Offices that are currently active in the Arizona Regional Multiple Listing Service (MLS) Fees:

➤ PAR Office MLS Fees –

2009 Office MLA Fees	Nov 24, 2008 – Feb 28, 2009
Initiation Fee	0
Office MLS	225.00
<b>Total to PAR</b>	<b>225.00</b>

The fees are yearly (Jan thru Dec). PAR Board Dues and payment: Payable to PAR.

PAR Office MLS Fees can be combined on one

➤ PAR Personal MLS Fees – (This fee should have already been paid)

➤ Supra Key Fees – Please contact Supra at 602-973-2100 for current fees. (This fee may have already been paid)